

# APPLICATION FOR SPACE FORM

## National Sheep Shearing Championship Castlepollard 2016

4rd & 5th June 2016

PLEASE RETURN IMMEDIATELY TO  
SECURE YOUR PREFERRED STAND SPACE  
PLEASE COMPLETE IN FULL

PLEASE RESERVE EXHIBITION SPACE AS FOLLOWS:

Please Complete in BLOCK CAPITALS

WE REQUIRE \_\_\_\_\_ STANDS SIZE \_\_\_\_\_ X \_\_\_\_\_

OTHER REQUIREMENTS: \_\_\_\_\_

Please contact us for stand etc. costs

PROPOSED EXHIBITS: (Please give full details)

SPACE COST: \_\_\_\_\_ (EURO)

TOTAL: \_\_\_\_\_ (EURO)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ TOTAL: \_\_\_\_\_ DEPOSIT:

Full Payment of due before 14/05/16

NAME OF COMPANY: \_\_\_\_\_ WEBSITE: www. \_\_\_\_\_

BLOCK CAPITALS PLEASE

Name to be used in show catalogue and for publicity purposes. (Every visitor to the 2016 show will receive a copy of the show guide free of charge on entry. All exhibitors will be listed in this free but there are opportunities for additional larger paid advertising.

ADDRESS: \_\_\_\_\_

POSTCODE: \_\_\_\_\_

TEL NO: \_\_\_\_\_ PERSON IN CHARGE OF STAND: \_\_\_\_\_

FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_ MOB TEL NO: \_\_\_\_\_

We understand that this is a firm commitment to participate in the National Sheep Shearing Championship Castlepollard 2016 and have read, fully understood and accepted the attached Terms & Conditions overleaf.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_ POSITION IN COMPANY: \_\_\_\_\_

Cheques should be made payable to Townspark Vintage Club and sent to the [ADDRESS SHOWN BELOW](#),

Direct bank transfer can be made to [Bank of Ireland](#)

**BIC:** BOFI IE 2D. **IBAN:** IE 10 BOFI 90168572286175 **Sort Code:** 901685 **Account Number** 72286175 - 89.

[Regrettably bookings can only be accepted if the prescribed deposit has been paid.](#)

Townspark Vintage Club  
Whitehall  
Castlepollard  
Co. Westmeath.

Website: [www.sheepshearing.ie](http://www.sheepshearing.ie)

E-mail: [shearing2016@gmail.com](mailto:shearing2016@gmail.com)

## TERMS & CONDITIONS

1. The National Sheep Shearing Championship Castlepollard 2016 is being organized by Townspark Vintage Club, subsequently referred to in these Terms and Conditions as the Event Organizers. It is understood that once the booking form has been signed for purchasing Exhibition Space at the event, the Terms and Conditions as well as the Show Rules will be adhered to.
2. Payment must be made as per instructions on the Booking Form. Space cannot be booked without this requirement being satisfied. Any additional Banking Fees incurred during payment is fully chargeable in full to clients. Please note that no Applicant or Applicants Contractors will be permitted to enter the premises to commence Stand Building whilst any Invoices for space remain outstanding.
3. Sub letting of all or part of a stand is strictly forbidden unless authorized by the Event Organizers prior to the event in writing.
4. Exhibit Description – Full details of exhibits must be listed on the "Description of Exhibits" section of the Booking Form. Only items of this description will be permitted to be exhibited on your stand.
5. Food and Drink must not be sold from a stand unless authorized by the Event Organizers prior to the event.
6. Radio Phones are strictly prohibited unless written permission is given beforehand.
7. Security will be provided at the Event. However, trade and stand holders are responsible for safekeeping of all the goods or items on their stands. The Event Organizers will not be responsible in any way for the loss or damage to Exhibitors property whilst in the event location
8. Insurance – Exhibitors are required to take out the necessary Insurance against fire and all other risks including third party claims. The Exhibitor must also indemnify the Event Organisers against all claims, damages or expense whatsoever in any way arising out of his attendance or his exhibits on the event site. The completed Booking Form for a trade stand shall be deemed as Confirmation by the exhibitor that the necessary Insurance Cover is in place and the Exhibitor agrees to indemnify the Event Organisers, their staff and their agents against all and any claims which may arise.
9. Leaflets, Posters or any other Billing Materials must not be distributed outside the confines of your stand without the prior written permission from the Event Organisers.
10. The Event Organisers reserve the right to change the Floor Plan at their discretion.
11. The Event Organisers reserve the right to refuse an application for Exhibition Space.
12. The Event Organisers reserve the right to refuse admission to, remove or require the removal from the show of any article or person without assigning a reason. Exhibitors are reminded that they are expected, at all times, to conduct themselves in a proper and responsible manner and use their best endeavours to promote the show.
13. The Event Organisers reserve the right to close an Exhibitors stand (without liability attached to the Event Organisers or its representatives in any way whatsoever) where an Exhibitor is found guilty of conduct likely to have a serious adverse effect upon the Show.
14. Under the Health & Safety at Work Act, it is strictly forbidden for Exhibitors, contractors or sub contractors to bring Children or Animals onto the Premises during the build up and breakdown periods.
15. Stand Cleaning – All Exhibitors are responsible for the cleanliness of their stands. All rubbish must be removed to the Bins situated on site. Exhibitors with high volumes of litter are responsible for providing their own Litter Bins on site.
16. Car Parking. All vehicles gain admission to the Exhibitors Car Park on presentation of Exhibitor Passes.
17. Exhibitor Passes will be allocated to each Exhibitor shortly before the Event. Please note Passes are not transferable and must be worn at all times during Set Up, Delivery and break down of the Show.
18. Fire Precautions – Exhibitors must familiarise themselves with fire precautions and are required to supply a suitable Fire extinguisher. The Event Organisers reserve the right of inspection by the Fire Prevention Officer of all stands and equipment.
19. Cancellation of Event – No refunds will be made should the event be cancelled due to reasons beyond the control of the Event Organisers.
20. Deposit – All bookings must be accompanied by a deposit which is non – refundable or Booking Fee as per Booking Form.
21. Safety of Exhibits – The Exhibitor is responsible in ensuring vehicles, equipment, exhibits etc are in a condition which is safe for all persons and all those who may come into contact with the above mentioned. All items, directions and advice that you, our servants, or agents provide should conform to all statutory and local conditions. All goods or services sold must conform to current Trading Standards Legislation.
22. NO SMOKING – All halls and other indoor areas within the venue are subject to a total ban on smoking at all times. This rule applies during event build up, event open days and event breakdown. Any persons found smoking in the halls or indoor areas may be asked to leave and re-entry will be at the sole discretion of the organisers.
23. Set Up Times –All Exhibitors will be forwarded an allocated Set up Time prior to the Event. Please note the Event Organisers or representatives reserve the right (without liability attached to the Event Organisers or its representatives in any way whatsoever) to re-allocate your space if your exhibits are not presented for Set Up at your allocated time. All Exhibits must be set up by the Closing Time for Set Up as listed in your Exhibitor Manual.

### **Vehicle Exhibits - IMPORTANT RULES: All exhibits must adhere to the following conditions:**

1. The fuel tank should contain a minimum amount of fuel. (Just above reserve level)
2. The fuel tank must be sealed with a locked cap.
3. Batteries within vehicles must either be removed or isolated permanently made safe during period of the show.
4. Vehicles must be positioned within boundaries of the stand so protrusions etc do not infringe the perimeter of the stand.
5. The running of the internal combustion engines during the opening periods of the show is STRICTLY PROHIBITED.
6. Filling or emptying of fuel tanks on site is Strictly Prohibited at any time.
7. Vehicles/ Large Exhibits should not under any circumstances be moved at any time during the Show.
8. Vehicle Exhibits with tipping or raising capacity (hydraulic, electric or manual) must have at all times the correct safety collars, catches and mechanisms.
9. Under no circumstances can branding or any graphic material be fixed to any exhibit above 4m in height.
10. Any ladders, step-ladders and scaffolding brought onto site should be of a suitable standard and comply with current recommended guidelines.
11. Exhibitors should note that it is not permitted to store petrol, inflammable oils or LPG of any description in the halls, and in no circumstances will petrol, inflammable oils or LPG or naked lights or lamps be brought into the halls or any part thereof.